
Pass-Through Entity

The Corporation of Mercer University
1501 Mercer University Drive
Macon, GA 31207-1515

Phone (478) 301-2801

Pass-Through Entity Primary Investigator:

Primary Investigator Email:

Project Title:

Performance Period: _____ **to** _____

Funding Source:

Funder's Solicitation/FOA Number:

Required Documents for sub-award proposal submission:

Scope of Work

Budget (either Excel format or R & R Budget template pdf)

Budget justification

R&R Senior Key Personnel Profile with Biosketches

Facilities and Resources Document

Subaward Risk Analysis Questionnaire

Institutional Consortium Letter signed by the Subaward Institution's Authorized Official

Indirect Cost Rate Agreement between Subaward Institution and Federal Govt

Most Recent Uniform Guidance Single Audit Report from the Subaward Institution

Compliance forms for animal or human subjects, hazardous chemicals, etc.

Other forms required in the Funding Opportunity Announcement:

Please submit the documents noted above to Patrick Ingram (ingram_p@mercer.edu) by:

We look forward to collaborating with you on the above referenced project. Thank you.

Subrecipient Place of Performance

Name:

Address:

City:

State:

FEIN No.:

Institution Type:

Zip Code + 4:
(Look up)

Is Subrecipient currently registered in SAM? Yes No

Is Subrecipient exempt from reporting compensation? Yes No

Is Subrecipient currently debarred? Yes No

Unique Entity Identifier#:

Parent Unique Entity Identifier#:

Congressional District:Congressional District:

Subrecipient Administrative Contact

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

Subrecipient Principal Investigator (PI)

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

Subrecipient Financial Contact

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail:

Subrecipient Authorized Official

Name:

Address:

City:

State:

Zip Code:

Telephone:

Fax:

E-mail: